

**Papua New Guinea Australia Alumni Association**  
**Annual General Meeting**  
**Wednesday 26 June 2019 | 5pm**  
**Ballrooms 3 & 4, Crown Hotel, Port Moresby**

**2019 ANNUAL GENERAL MEETING MINUTES**

Notes/ Minuted Actions	Responsible
<p><b>1. Welcome</b></p> <p>The President Dr Kavanamur welcomed PNGAAA members to the AGM including the Chapter representatives who came in from the provinces. He informed members that this AGM was special and significant because it will witness for the first-time declaration of the new PNGAAA Executives, both at the National and Provincial levels. He acknowledged that this was the last AGM for his Executive and he looked forward to the deceleration of the new Executive.</p>	Dr David Kavanamur
<p><b>2. Apologies</b></p> <p>Apologies: Dr Jeffery Noro, Dorothy Kukum, Peter Molien, Dr Dinah Ope and Dr Pamela Kamya</p>	President
<p><b>3. Review of actions from previous AGM</b></p> <p><b>Action item: 2017 Audit Report</b></p> <p><b>Response:</b> The 2017 Audit Report for PNGAAA was audited by ABR &amp; CPAs and report is now available to all members.</p> <p><b>Action Item:</b> Revised PNGAAA Constitution circulated to members.</p> <p><b>Response:</b> This has been done.</p>	President
<p><b>4. Accepting meeting minutes</b></p> <ul style="list-style-type: none"> <li>- President asked for acceptance of meeting minutes</li> <li>- Meeting minutes accepted</li> <li>- Vice President (Alkan Mararang) of ENB Chapter moved the motion seconded by Vice President of PNGAAA, Dr Janet Rangou</li> </ul>	President
<p><b>5. President's Report</b></p> <p>The President presented his report July 2017- June 2018 highlighting the following:</p>	Dr David Kavanamur

- Acknowledged the great partnership with the AHC through the Australia Awards
- Highlighted the Key Achievements during the two years in office
- Chapter Growth from seven to nine chapters (new chapter launched: Milne Bay Chapter and NCD Chapter)
- Challenges with Membership renewal and the initiatives taken to address this, especially the introduction of the new PNGAAA EFTPOS machine
- Increased financial members from 831 in 2018 and 1009 in 2019 - 173 renewals in 2018 and 482 renewals in 2019
- Revised alumni grant targeting alumni for impact projects (seven grants awarded)
- Revised approach to PD workshops conducted regionally and targeted, a total of 10 PD workshops were delivered this reporting period
- Continue to support high level public diplomacy engagement with the Australian High Commission
- Improved financial reporting - revision of the Chapter Financial Guidelines that covers financial expenditure and acquittals processes for provincial chapters

#### Questions

Kia- Henry Nema: The idea of bringing Trainers up from Brisbane to run toastmasters is expensive. We have PNG based toastmasters that we can utilise to cut down cost.

Response: President recommends that PNGAAA build internal capability platform for toastmasters. Also, if we have the internal capability to launch this and collaborate with other existing clubs in Port Moresby. For those that are experienced in conducting toastmasters are welcome to offer your submission. (To be recorded as an action item)

Martha Wame: Milne Bay Chapter members are concerned that AGS training is not done for their chapter as most members do not know how to fill an AGS proposal form.

Response: Samson Vartovo advise that AGS workshop will commence in July onwards. We are revising the grant to make it user friendly for our members under the associate category.

<p>John Jambert: Extend the idea of alumni submitting their interests for other development projects PNGAAA activities.</p> <p>Response: Samson Vartovo mentioned that the Secretariat conducted toastmasters in the four regions which will be followed by train the trainers workshop so that they can be able to train other alumni working closely with existing clubs in PNG.</p> <p>The report was accepted at the meeting.</p>	
<p><b>6. Treasurer's Report</b></p> <p>Ms Judy Ejampi, Treasurer, reported of an improved expenditure and income which resulted in a surplus of K76,000 compared to a net deficit of (K1,030) in 2017. We have improved and minimized our spending as well.</p> <p>We were not able to present the 2017 financial audit report because an auditor was not appointed. The auditor was appointed in the 2018 AGM. The audit report for 2017 is in each member bag with the 2018 financial audit report.</p> <p><b>Question</b></p> <p>Kelvin Waukave: What are the reasons for the surplus of K76,000?</p> <p>Response: Treasure highlighted reasons</p> <ul style="list-style-type: none"> <li>- Nil National Campaigning for the Election</li> <li>- Nil Forums conducted</li> <li>- AAPNG supported PNGAAA in implementing most of the PNGAAA activities which saved a lot of cost for the Association.</li> </ul> <p>Samson Vartovo: Social media platforms and chapters drove the promotions which minimise the cost as well.</p> <p>Stotick Kaprangi: Thanked Judy for a job well done. Great to see lots of cash held back. What do we plan to achieve?</p> <p>Response: President mentioned for new Executives to take note for activities. PNGAAA need to start supporting chapter initiatives and activities and need funds to assist chapters.</p> <p>Judy: PNGAAA is a not for profit organisation and spending must be to impact areas (areas aligned with development goals).</p> <p>Samson: We received new chapter plans. These plans come with their budget. These budgets will be used to support some of these activities at chapter level</p>	<p>Judy Ejampi</p>

<p>John Lambert: How long do we keep an auditor? There is no clause in the constitution to support this.</p> <p>Response: Judy advised the auditor was appointed in the AGM and the Letter of Engagement states the auditor will serve for three years.</p> <p>Tony Whant: Thank you for the financial report. Other Income: Where does the money come from?</p> <p>Judy: The money comes from membership fees for partners such as ABT Associates (Precinct).</p> <p>President called for a move to accept the financial report</p> <p>Mr Bopi moved to accept the final report.</p> <p>Seconded by EHP Chapter V/President Kelvin Waukave.</p>	
<p><b>7. Announcement of PNGAAA Ambassadors Program</b></p> <ul style="list-style-type: none"> <li>• PNGAAA introduced an Alumni Ambassadors Program in 2015 to promote leadership opportunities for its members and ensure it was engaging in identifying emerging leaders</li> <li>• This program is in partnership with Australia Awards in PNG</li> <li>• There will be a call out for applications that will be submitted through an Expression of Interest Form</li> <li>• PNGAAA will appoint ambassadors in each province for duration of two years. Priority appointments will be made under consultation with the respective chapter executives</li> </ul>	President
<p><b>8. PNGAAA Five-Year Strategic Plan</b></p> <ul style="list-style-type: none"> <li>• Leave behind footprints of our journey and legacies</li> <li>• A roadmap to define our direction, our values and alignment to what we aspire to be as a Professional, highly qualified professional organisation</li> <li>• To foster sustainable partnerships with Australia Awards.</li> <li>• Look at a short-term plan, medium term plan, and long-term plan for the Association</li> <li>• Strategic Targets: A situational analysis will be conducted in July 2019 to assess our road map. This will entail what has been achieved so far, where we are at and refine our plans for the way forward. This must have a planned growth trajectory</li> </ul>	Dr Janet Rangou

**9. Declaration of the New PNGAAA National Executive Committee and Provincial Chapter Executive Committee**

Secretariat

The Secretariat conducted the elections. There were nine chapters which participated in the PNGAAA National and Chapter elections.

**Declaration**

**NCD Chapter Executive Committee**

- Ms Beatrice Mahuru - President
- Mr Peter Molean - Vice President
- Ms Jennifer Jonathan - Treasurer
- Ms Lorraine Assman - Secretary

**Executive Committee Members**

- Mr John Lakea
- Ms Elizabeth Tandoa
- Ms Jeanette Selep
- Mr Willie Kilamanu

**AROB Chapter Executive Committee**

- Mr Fidelis Golu - President
- Mr Medley Koito - Vice President
- Ms Dorothy Kenneth - Secretary
- Mr Stanley Wabero - Treasurer

**Executive Committee Members**

- Mr Simon Jainton
- Ms Annette Lopi
- Mr James Konopi
- Ms Anne Dandava

**East New Britain Chapter**

- Mr John Vule - President
- Mr Alkan Mararang - Vice President
- Ms Francisca Tsiperau - Secretary
- Ms Gloria Tenga - Treasurer

**Executive Committee Members**

- Mr Desmond Kile
- Ms Josephine Lowe
- Mr Stanley Kumasimba
- Mr Mathew Poienou

**Eastern Highlands Chapter**

- Dr Kainaro Kravia - President
- Mr Kelvin Waukave - Vice President
- Ms Rebecca Emori - Secretary
- Mr Benjamin Zuvani - Treasurer

**Executive Committee Members**

- Mr Lawrence Gerry

**Madang Chapter Executive Committee**

- Mr Theodore Baworo - President
- Ms Natasha Turia-Moka - Vice President
- Ms Lorraine Morlin - Secretary
- Ms Esther Suaimbau - Treasurer

**Executive Committee Members**

- Mr Ted Alau
- Ms Jackie Tibon
- Ms Patricia Akinawi
- Ms Amelia Wattz
- Ms Jayanne Mailai

**Manus Chapter Executive Committee**

- Ms Ruth Selou - President
- Ms Emelds Usu - Vice President
- Ms Loise Kanawi - Secretary
- Ms Ndrinou Polomon

**Executive Committee Members**

- Mr Penua George Polon
- Ms Delly Moren
- Ms Yvonne Mandrakamu
- Mr Luke N'Drasal
- Mr Soni Poli

**Milne Bay Chapter Executive Committee**

- Mr Dickson Kenas - President
- Ms Tina Mark - Vice President
- Ms Priscilla Jane Eka - Secretary
- Ms Martha Wame - Treasurer

**Executive Committee Members**

- Ms Kolish Stanley
- Ms Hilda Audubo
- Ms Nancy Tupolam

**Morobe Chapter Executive Committee**

- Ms Sheila Harou
- Mr Jack Hulala - Vice President
- Ms Cheryl Mondo-Mulas - Secretary
- Ms Bernadette Banoro - Treasurer

**Executive Committee Members**

- Ms Helen Javienga
- Mr Trevor Galgal
- Ms Betty Mundua
- Ms Catherine Koavea- Galgal
- Ms Martha Joylyn Raka

**East Sepik Chapter Executive Committee**

- Mr Michael Isia - President
- Ms Patrycja Savinio - Vice President
- Ms Heidi Kaivi - Secretary
- Ms Edwick Baloiloi

**Executive Committee Members**

- Ms Glenda Supring
- Mr Freddy Kupiau
- Mr Francis Katien
- Mr Immanuel ToMarum

**National Executive Committee**

Three nominees for the President's position:

- Kia- Henry Nema (NCD) - 18 votes
- Dr Dianna Panta (EHP) - 24 votes
- Dr Janet Rangou (NCD) - 77 votes

**President: Dr Janet Rangou**

Three nominees for Vice President position:

- Judy Ejampi (NCD): 14 votes

- Peter Joseph (SHP): 26 votes
- Dr Pamela Kamya (NCD): 78 votes

**Vice President: Dr Pamela Kamya**

Two nominees for the Secretary position:

- Iola Tamtu (NGI): 44 votes
- Russell Woruba (NCD): 71 votes

**Secretary: Mr Russell Woruba**

Two nominees for Treasurer:

- Tony Whant (NCD): 51 votes
- Shane Koniel (WNB): 67 votes

**Treasurer: Mr Shane Koniel**

Executive Committee Members

- Noelyn Minimulu (91 votes)
- Martina Yauieb (87 votes)
- John Jambert (84 votes)
- Iola Tamtu (75 votes)
- Lynn Iarume (74 votes)

**Question**

Kia- Henry Nema: Raised a concerned that the nominee bios were not uploaded on time and people didn't really know who they were voting for. Even though the Secretariat claimed to have used social media to publicise the election, I have not seen any evidence of that.

Samson Vartovo: We take into account all concerns raised on the election and will improve in the next election.

Action: PNGAAA to explore options for using online platforms for the next election.

President: On behalf of everyone, we congratulate the new executives of PNGAAA.

**10. AOB**

PNGAAA website has been revamped and members can now access it.

ANZAM (Australia- New Zealand Academy Management)

PNGAAA has paid membership for ANZAM. This gives access to members to participate in ANZAM activities. There is an upcoming Doctorial



conference that will be held in Cairns. Invitations (EOI) from PNGAAA can be sent out to alumni to attend. PNGAAA would have to fund the alumni to attend. Being a member gives the alumni the opportunity to meet other practitioners within their field of work or from other fields.

The Doctorate conference will take place from the 3- 5 December 2019.

President asked Dr Kaye to give a few words after the new president Dr Janet Rangou.

Dr Janet Rangou, President of PNGAAA (newly elected)

It's a challenge to take this role as the second female president for PNGAAA to impact change and leave behind footprints. I would like to thank the outgoing executive under the leadership of Dr David Kavanamur and the Australia Awards (Secretariat) who have been very supportive. As an executive, I see that there is no partnership like the one we have with Australia Awards (Secretariat). We will do our best to deliver in the next three years.

Dr Kaye Eldridge, AAPNG Facility Director

Thank you, President. It has been so inspiring working with the PNGAAA Executive and under your leadership Dr Kavanamur. Australia Awards PNG is not about the scholarship but about the alumni. PNG alumni is growing from strength to strength. Thank you again to the Executives and I am looking forward to working with the new Executive.

Judy Ejampi (outgoing Treasurer)

Thank you PNGAAA for giving me this time and opportunity. I leave with the new Executives the challenge to not go back to deficit.

Dr David Kavanamur, PNGAAA President (outgoing)

I would like to thank the outgoing Chapter Executives and welcome the new incoming provincial and national executive committee. We take pride in the contributions we made to the partnership between Australia Awards PNG and PNGAAA. We are practical example of the people to people links. You all represent an important part of this partnership and through this, you strengthen your own professional development and contacts as well.

PNGAAA has an exciting future and I wish the new president- elect and executives all the best in leading us to the next phase. I would like to take this opportunity to thank the Australian Government and Australian High Commissioner to PNG Bruce Davis, PNGAAA members and supporters. It has been a pleasure to serve.

As the president we established two chapters: Milne Bay and NCD.

On that note, thank you and I wish you well and the future of PNGAAA and those that are yet to return to PNG.

Close of business by Dr David Kavanamur and seconded by George Bopi.

Start of Meeting: 6:00pm

End of Meeting: 8:30pm